



## **Frequently Asked Questions (FAQ)**

Do you have any questions concerning the Prague Student Summit? Take a look at the questions below and see if you will find your answers here. If this is not the case, do not hesitate to contact us at [summit@amo.cz](mailto:summit@amo.cz) or [y4@amo.cz](mailto:y4@amo.cz) and we will gladly help you with any uncertainties you might have.

### **ACCEPTANCE TO THE PROJECT**

#### **When and how can I apply for the project?**

Call for applications for the Model V4+ ends on March 6<sup>th</sup>, 2016.

You can apply via registration and filling in the application form in the information system BADGE which can be accessed from the official project websites.

#### **How do I know that my application has been submitted successfully?**

After completing and submitting the application you can see in the Information System that your application has been submitted successfully. You will also receive a confirmation message to your e-mail with the code of your application.

#### **Is there any other possibility to participate in the project even though I was not selected?**

Yes, there is such a possibility.

For each member state, the preparatory team creates a list of substitutes who did not succeed in the admissions. These people will be preferentially contacted if one of the accepted individuals quit before the beginning of conference.



## **FINANCE**

### **Is there a fee for the participation in the project?**

Yes. The financial participation of the delegates from the Czech Republic equals 2000 CZK. For the delegates from other member countries, the amount is € 100.

The payment of the fee is possible only via bank transfer. In case of the payment in CZK, transfer the amount to the bank account number 123 139 774 / 2010. The variable symbol can be found in the information system BADGE. In case of the payment in €, transfer the amount to the bank account number 123 139 782 / 2010, IBAN: CZ95 2010 0000 0001 2313 9782. The variable symbol can be also found in the information system.

At the opening ceremony, it will be possible to obtain a confirmation of payment. The receipt will be issued on the name of the particular participant of the project. It can be used for example as a request for fee reimbursement from the participant's university.

The amount of the fee represents less than 1/5 of all real costs spent on a single delegate throughout the conference. All other expenses are covered by partners and sponsors of the project. Delegates from socially disadvantaged environment do not have to pay the fee at all; for more information please contact us at [v4@amo.cz](mailto:v4@amo.cz).

By paying the fee, the delegates are provided with accommodation, food, conference rooms and all materials as well as refunding of their travel costs. Detailed info regarding the conference package will be sent in time.

### **Until when do I have to pay the delegate fee?**

The delegates must pay the full amount of the fee up to March 18<sup>th</sup>, 2016 at the latest. A failure to pay the fee is a reason for being expelled from the project.



## **PARTICIPATION**

### **Is home preparation necessary?**

The chairmen of the model can assign to delegates some tasks or activities (for example a position paper on an agenda topic) which should be prepared for the negotiation. Chairmen are always willing and ready to advise and help with the work. Bear in mind that the more time and energy you put into the project, the more knowledge and experience you will gain. The accomplished work will always have its meaning and purpose.

### **When and where are the preparatory meetings held?**

Workshops take place from Tuesday, March 29<sup>th</sup> to Friday, April 1<sup>st</sup>, 2016. The negotiations take place from April 2<sup>nd</sup> to April 4<sup>th</sup>, 2016. Information about venues of all events will be sent to participants in time, including a thorough description of the transport.

### **Who bears the responsibility for the participants of the project during the event?**

The organizer – Association for International Affairs – does not bear any legal responsibility for participants of the project with the exception of strict liability for damages. All delegates attend the Summit on their own responsibility. In case of particularly serious and inappropriate behaviour (drug abuse, alcohol drinking on the premises of the project, violent or other aggressive behaviour etc.), the participant may be disqualified without any compensation. Any damage caused to the property will be enforced from the offender without exception.

## **CONTACT**

### **To whom can I write in case of any additional questions?**

If you cannot find the answers to your questions in this document, send an e-mail to [summit@amo.cz](mailto:summit@amo.cz) or directly to the Model V4+ team ([v4@amo.cz](mailto:v4@amo.cz)).

In case of a query to a particular member of the preparatory team, send an e-mail to the address in the format [name.surname@amo.cz](mailto:name.surname@amo.cz).

For communication with us, you can also use social networks.

Facebook (<http://facebook.com/studentsummit>), Twitter (<https://twitter.com/studentsummit>).